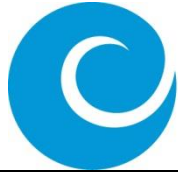


<b>Present:</b> Tom Rankin(Chair), Ian Donald, Don Dutton, Jan Hopkins (by phone), Graeme Bonham-Carter (by phone), Ainsley Charles, Liz Snider, Terry Lee, Peter McKenna (Executive Director), Onalee Randell (Director, Community Services), Mona Wynn (Health Promotion Coordinator), Judy Harting (recorder),		
1.	<b>Welcome, regrets &amp; absences</b>	The Board Chair welcomed everyone. Quorum was in place. Regrets: Wynn Turner, Wendy Quarry, Jacques Pelletier, Christina is still on leave
2.	<b>Declaration of Conflict of Interest</b>	None declared.
3.	<b>Presentations</b>	
	b. After School Program “Smart Play”	Mona Wynn and Onalee Randell gave a presentation of “Smart Play”, the After School Program which operates at Duncan J. Schoular School in Smiths Falls from October to May. The program is in its 3 <sup>rd</sup> year, with 30 children, 6-12 years old, involved. Funding comes from RBC who has provided \$104,800 for 3 years. The history of the program was outlined, along with the objectives, relationship with RCHS strategic plan, the evaluation of the program, and the quality dimension. The quality portion of the program is on creating a sustainable structure with specific quality guiding principles. The school recommends who gets into the program. Challenges: staff retention due to 8 months a year, 3 hours daily – so each year new staff – lots of time training and bringing staff up to speed. One staff for each 10 children. Program costs approx. \$38,000 annually to run; funding of \$20,000 may be available from RBC in future, so fundraising to cover the gap along with an outline of a \$20K program are being considered.
4.	<b>Approval of Agenda</b>	<b>MOTION: That the agenda be approved with the addition of 7 f. i. MSAA</b> <b>Moved by Don Dutton, seconded by Ian Donald, Carried</b>
5.	<b>Consent Agenda</b>	<b>MOTION: That these reports be approved as presented</b> <b>Moved by Terry Lee, seconded by Liz Snider, Carried</b>
	a. Executive Committee	
	b. Finance Committee	
	c. Nominating Committee	
	d. Community Engagement Comm.	
	e. Executive Director Report	
	f. Board Chair Report	
6.	<b>Approval of Board minutes</b>	
	i. January 27, 2014	<b>MOTION: That the January 27, 2015 board meeting minutes be approved.</b> <b>Moved by Jan Hopkins, seconded by Don Dutton, Carried</b>
7.	<b>Business Arising</b>	
	a. AOHC –	Call for Resolutions**: only one resolution is currently in circulation, from Lakeshore Area Multi-Service Project (LAMP). This item will be placed on the agenda at the next board meeting. Nominations: There is one Eastern “member at large” opening. This item will also be discussed at the next Board meeting.
		The next AOHC/SE LHIN Constituency Meeting takes place Saturday April 25 in Kingston 9 am to 1 pm .Peter McKenna, Tom Rankin, Don Dutton, Jan Hopkins and possibly Graeme Bonham-Carter plan to attend. A draft “boards role” workshop for CHC Boards, to follow the AOHC meeting, will be facilitated by Christine Peringer.



**Board of Directors Meeting Minutes  
Tuesday, February 24, 2015 – 5:30 p.m.  
MDCHC Community Room**

			The final agenda will be sent to Board members when received. All board members are encouraged to attend and to advise Judy Harting if they plan to do so...
	b.	HUB Pool request	A funding request letter has been received from the HUB pool Board of Directors. Peter McKenna noted that buying pool time for RCHS clients who would find it beneficial to their health or for use by the after school program would be preferable as a way to support this. These funds would come from the Board's Corporate Fund. The Chair will speak to HUB Board Chair, to indicate RCHS interest and obtain further information about the issues raised by Board members. Wynne Turner has also expressed an interest in this. More information will be brought to the next board meeting.
	c.	RTHL	The Board to Board meeting notes and slides from the meeting of January 27 were included in the Board package. A planning meeting for the next B2B meeting will be held shortly. Suggestions for the agenda would be welcomed by Graeme Bonham-Carter. Wendy Quarry has been discussing a community engagement group with Richard Schooley. More information to come at March board meeting.
	d.	Audit Committee/Insurance renewal	The Audit committee has the same members as the Finance Committee. Board members were invited to attend the next audit committee meeting, when they meet with the auditor about this year's audit. All board members are welcome to attend the insurance renewal meeting with the insurance broker when it is scheduled sometime in April. Dates will be confirmed.
		GOV 71 Finance Committee TOR	Reviewed by the Finance Committee, no changes recommended.
	e.	GOV 73 Nomination Committee TOR	Reviewed by the Nominating Committee and minor changes recommended. <b>MOTION: That the revisions to GOV 73 be approved as presented.</b> <b>Moved by Graeme Bonham-Carter, seconded by Ainsley Charles, Carried</b>
		GOV 130 Recruitment & Succession	Reviewed by the Nominating Committee, no changes recommended
		GOV 40 Board Development & Orientation	Reviewed by the Nominating Committee, no changes recommended
	f.	2015-16 Operational Plan draft	Peter McKenna presented a short explanation of the development of the operational plan, including possible new objectives. Management is required to present the Operational Plan and attached budget to Board in March for Board approval. This year's plan will build on last year's operational plan. The board had set strategic directions to guide operational plans; the budget shows how those plans will be funded and the operational plan shows how progress on the directions will be achieved.
		MSAA	The Agreement was sent out today to the Board. The ED has reviewed the MSAA targets and they are acceptable. <b>MOTION: That the ED and Board Chair be directed to sign the Amendment of the 2014 MSAA with the understanding that a more extensive briefing will be given at the next board meeting</b> <b>Moved by Terry Lee, seconded by Don Dutton Carried</b>
	g.	Generative Discussion –	The process and background of generative discussion is interesting. There is no intent to come to any conclusions; only to generate discussion. The Board minutes will note the general comments made during the discussion. - It's the people you deal with that you remember



		<ul style="list-style-type: none"> <li>- CHCs are a great model of community health care</li> <li>- Great to see how the health system works – CHCs should be expanded</li> <li>- Enjoying the board/ experience</li> <li>- huge learning curve when joining the board - Health care system is complex, info intake is intensive</li> <li>- eye opener about what is done by RCHS - No one knows who we are or what we do</li> <li>- giving back to the community</li> <li>- Board involvement – is it contributing to patient access or increased value to patient?</li> <li>- Are we operating optimally as a board – could we be more effective to the CEO?</li> <li>- Are we delivering what we have promised and are instructed to?</li> <li>- Are we getting out of it what we need to in order to stay?</li> </ul> <p>The Chair noted that each director will be asked to lead a generative discussion, including framing the question and leading the discussion. He will also request feedback from Board members on today's experience.</p>
8.	<b>Future Agenda Items</b>	<ul style="list-style-type: none"> <li>- AOHC nominations and resolutions</li> <li>- Rideau Tay Health Links Board to Board meeting</li> <li>- HUB Pool request</li> <li>- 2015-16 Operation Plan &amp; budget</li> <li>- MSAA briefing (Peter McKenna and Jane Page-Brown)</li> <li>- Generative Discussion around "Access"</li> </ul>
9.	<b>Meeting Evaluation</b>	<ol style="list-style-type: none"> <li>1. Comment on our ability to balance efficiency and effectiveness, such as allowing time for discussion. <b>Ample time for discussion</b></li> <li>2. Do we feel we followed our appropriate governance role (versus getting into operations) and attended to our board strategic priorities and work plan? <b>Yes, avoided getting into operations</b></li> </ol> <p>Completed by Terry Lee, given to staff for filing.</p>
9.	<b>Date of Next Board Meeting</b>	In order to have the final operational plan & budget ready for review by the Board the meeting will be moved to <b>Tuesday March 31, 2015 5:00 pm MDCHC Community Room 5:00 dinner, 5:30 meeting</b>
10.	<b>Meeting Adjournment</b>	<b>MOTION: That the meeting be adjourned at 8:10 p.m. Moved by Don Dutton,</b> <span style="float: right;"><b>Carried</b></span>

\*\* Calendar items for February

Approved by: \_\_\_\_\_  
Chair

\_\_\_\_\_  
Secretary